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BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

39 November 18, 2014

SACHI A. HAMAI
EXECUTIVE OFFICER

November 18, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

AUTHORIZATION TO ACCEPT AND IMPLEMENT A FORTHCOMING AWARD AND FUTURE AWARDS AND/OR AMENDMENTS FROM THE CENTERS FOR DISEASE CONTROL AND PREVENTION FOR THE TUBERCULOSIS ELIMINATION AND LABORATORY SERVICES PROJECT FOR THE PERIOD OF JANUARY 1, 2015 THROUGH DECEMBER 31, 2019; AND APPROVE TWO NEW POSITIONS (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

SUBJECT

Provide authorization to accept and implement a forthcoming grant award and future awards and/or amendments from the Centers for Disease Control and Prevention to participate in the Tuberculosis Elimination and Laboratory Services project for the period of January 1, 2015 through December 31, 2019; and approve two new positions, subject to allocation.

IT IS RECOMMENDED THAT THE BOARD:

1. Delegate authority to the Interim Director of the Department of Public Health (DPH), or her designee, to accept and implement a forthcoming award, from the Centers for Disease Control and Prevention (CDC) to participate in the Tuberculosis (TB) Elimination and Laboratory Services project, at an anticipated amount not to exceed \$4,957,573 for the period of January 1, 2015 through December 31, 2015, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).
2. Delegate authority to the Interim Director of DPH, or her designee, to accept future awards and/or amendments that are consistent with the requirements of the CDC award that extend the term through December 31, 2019 at amounts to be determined by the CDC; reflect non-material and/or ministerial revisions to the awards terms and conditions; allow for the rollover of unspent funds and/or redirection of funds; adjust the term of the award through June 30, 2020; and/or provide an

increase or decrease in funding up to 25 percent above or below each award term's annual base amount, subject to review and approval by County Counsel, and notification to your Board and the CEO.

3. Approve two new as-needed Student Professional Worker II (SPW II) positions, in excess of that which is provided for in the DPH staffing ordinance pursuant to Section 6.06.020 of the County Code, and subject to allocation by the CEO. These as-needed positions will be 100 percent funded by the CDC award for the TB Elimination and Laboratory Services project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of Recommendation 1 will allow DPH to accept funding to continue to participate in the TB Elimination and Laboratory Services project. This project supports the ability of DPH's TB Control Program to control the incidence and transmission of TB within Los Angeles County through consultation, surveillance, and identification and treatment of latent infection and active TB disease. Specifically, these CDC grant funds will support DPH's delivery of TB elimination and laboratory services in three major areas: 1) Prevention and Control – which supports DPH staff performing activities related to: TB surveillance, epidemiology, nursing consultation, contact investigation monitoring and assurance, information system support and programming, and TB Registry data entry; 2) Human Resource Development – which supports DPH staff performing activities related to: TB health education and community outreach, in addition to travel and training costs for DPH TB staff to attend regional and national conferences and educational training; and 3) Public Health Laboratory Strengthening – which supports DPH staff and TB testing services for DPH's Public Health Laboratory.

Approval of Recommendation 2 will allow DPH to accept future awards and/or amendments that are consistent with the requirements of the forthcoming award to extend and/or adjust the term of the award; reflect non-material revisions to terms and conditions; rollover unspent funds and/or redirect funds; and/or provide an increase or decrease in funding up to 25 percent above or below each grant term's annual base amount. This recommendation action will enable DPH to accept awards and/or amendments that adjust the project period up to six months beyond the original term, in those instances where there has been an unanticipated extension of the term to allow additional time to complete services and utilize grant funding. This authority is being requested to enhance DPH's efforts to expeditiously maximize grant revenue, consistent with Board policy 4.070: Full Utilization of Grant Funds.

Approval of Recommendation 3 will authorize DPH to fill two SPW II positions to augment the work of existing staff in the Epidemiology and Research Unit. The SPW II positions will be involved in collecting and entering data, updating summary reports and tables, and creating tools to support contact investigations and outreach activities within the homeless community. These positions are needed to assist in the accomplishment of the TB Elimination and Laboratory Services grant goals and objectives. In order to ensure timely compliance, DPH may utilize the temporary personnel master agreements approved by your Board on October 19, 2010, pending allocation of the new County positions. These positions will be 100 percent funded by the CDC.

Implementation of Strategic Plan Goals

The recommended actions support initiatives within all three goals of the County's Strategic Plan.

FISCAL IMPACT/FINANCING

DPH will accept a forthcoming award in an amount not to exceed a total of \$4,957,573 for the period of January 1, 2015 through December 31, 2015, 100 percent offset by CDC TB Elimination and Laboratory Services project grant funds, at no net County cost.

Funding is included in DPH's fiscal year 2014-15 Final Adopted Budget and will be included in future fiscal years, as necessary.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Since 2005, your Board has approved acceptance of grant funds from the CDC to support TB elimination and laboratory services.

On June 23, 2014, DPH received Funding Opportunity Announcement (FOA): CDC-RFA-PS15-1501, to continue DPH's participation in the TB elimination and laboratory services. DPH was also notified of a forthcoming award from the CDC, for an anticipated amount not to exceed \$4,957,573 for the period of January 1, 2015 through December 31, 2015, contingent on submission of grant application in response to the FOA. In September 2014, DPH submitted an application to the CDC in response to FOA: CDC-RFA-PS15-1501.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

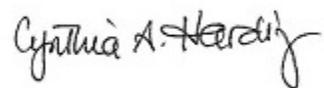
Approval of the recommended actions will allow DPH to continue delivery of TB elimination and laboratory services throughout Los Angeles County.

The Honorable Board of Supervisors

11/18/2014

Page 4

Respectfully submitted,

A handwritten signature in black ink that reads "Cynthia A. Harding". The signature is written in a cursive style with a large, looping initial "C".

Cynthia A. Harding, M.P.H.

Interim Director

CAH:nms

BL 03104

c: Chief Executive Officer
County Counsel
Executive Officer,
Board of Supervisors